

AR
Ida Burns Elementary School (Conway School District)
1201 Donaghey Ave
Conway AR 72034
501-450-4825

School Parent and Family Engagement Plan

This form was adapted from, *A Toolkit for Title I Parent Involvement.* Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.

Hint

District
Conway

Grade Levels
K-4

Building Facilitator and District Coordinator
Sharon Cone

Title I Status
 Schoolwide
 Targeted Assistance
 Non-Title I School

Percent of free and reduced lunch
73%

Parent and Family Engagement Committee Members
(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name
Stacy

Last Name
Taylor

Position

Teacher

Enter committee members

First Name

Tiffany

Last Name

Miller

Position

Teacher

Enter committee members

First Name

Karla

Last Name

Walter

Position

Teacher

Enter committee members

First Name

Amanda

Last Name

Dowdy

Position

Teacher

Enter committee members

First Name

Toni

Last Name

Jackson

Position

Teacher

Enter committee members

First Name

Bonnie

Last Name

Mattox

Position

Teacher

Enter committee members

First Name

Donna

Last Name

Wilchie

Position

Counselor

Enter committee members

First Name

Molly

Last Name

Cline

Position
Parent

Enter committee members

First Name
Cindy

Last Name
Chalk

Position
Parent

Enter committee members

First Name
Cindy

Last Name
Thacker

Position
Principal

1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

- Each teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- The school will provide to report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.
- The school will send parents a parent-friendly letter in the first report card that explains their child's test results and standardized test scores.
- The school will offer parents a special workshop each year on the school's approach to school improvement.
- Daily video broadcast are produced and uploaded to the school YouTube channel. Parents are encouraged to view daily.

-The school has a Face Book page designed to communicate with parents.

-The DOJO classroom management app/system is used to communicate with parents about behavior, classroom news and instructional activities.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

·Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. Conferences will be held twice a year.

·The school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan.

-A parent Makerfair night will be held November 16th, 2017, to showcase how STEM education is being implemented in our school.

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

·The school will provide opportunities for parents and community members (Hendrix, UCA, etc.) to support the instructional program through such programs as Reading Buddies, tutoring, and special friends.

·Parents will have access to online information from the Arkansas Parent Involvement Resource Center. This information addresses topics such as academic, physical, and social needs of the child.

·Teachers and Administrators will attend the required hours of professional development designed to enhance the understanding of effective parental involvement strategies.

4. How will your school work with parents to create a School-Parent-Compact?

·School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. Students will read and discuss their responsibilities in class with their teachers so they know what they need to do to improve their education. All stakeholders will sign the compact.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

·Students and parents who are alumni of Ida Burns Elementary School will serve meet to provide advice and guidance for school improvement.

·Ida Burns Elementary School has a functional Parent Teacher Organization that works hard to foster parental and community involvement. They recruit parents to help with daily procedures at the school as well as special events at the school and within the community. These events include helping teachers with setting up and

cleaning of classrooms at the beginning of school, annual fair parade participation through the building of a float to represent the school, help with reading celebrations and planned parent nights.

·The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.

6. How will your school provide resources for parents?

·Sharon Cone is designated as the Parent Involvement facilitator. She is a certified staff member.

·The school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions will be included in the school parent handbook.

·The school will provide "Parent Guide" online and a hard copy upon request. This parent guide will include copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, planners, Class Dojo, e-mail, etc.).

·Books, brochures, magazines, and online resources that promote responsible parenting will be available at all times for parents to check out. These materials will be located in the library media center. The materials will also be available for check out at planned parent events. The parental involvement coordinator will be responsible for advertising the materials and making them available.

7. How will your school engage parents in the evaluation of your parent and family engagement efforts?

·The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

·The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.

·The school will use the results of the parent interest survey will be used to plan the parental involvement activities for the year.

·The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

·The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program. The Title I parent meeting will be held on November 16th at 3:30 pm. The meeting will provide a description/explanation of school curriculum; information on forms of academic assessments used to measure

student progress and information on proficiency level students are expected to meet. The agenda, the sign-in sheet and the minutes for this meeting will be kept on file in the school's office.

****After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.***